



## Lease Agreement and Security Deposit Receipt

THIS AGREEMENT is made this \_\_\_\_\_ day \_\_\_\_\_, \_\_\_\_\_, between

**Doug and Ronda Boe** hereinafter designated the lesser or Landlord, and \_\_\_\_\_

\_\_\_\_\_ herein after designated the Lessee(s),

The said lesser/Landlord does hereby lease unto the said Lessee(s) unit no. \_\_\_\_\_ of the buildings known as **Alderwood Manor Apartments** situated at 1100 North Alder Street, city of Ellensburg, Kittitas County, State of Washington, upon the following terms and conditions:

- 1. Terms:** The premises are leased for a term of one year, commencing the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and terminating the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, indefinitely thereafter.
- 2. Rent:** The Lessee shall pay rent in the amount of \$ \_\_\_\_\_ per month for the above unit, on the **1<sup>st</sup>** day of each month in advance, to the Landlord. There shall be a late charge of **\$35.00 plus \$5.00/day** for any rent payment after the **5<sup>th</sup>** day of the month. A tenant with a one-year lease is obligated to pay rent and other tenant expenses for the entire lease term or until the premises are re-rented. A tenant, who wants to be removed from lease prior to the end of the lease term, can do so **only upon approval from Landlord and the other tenants listed on the lease**. They also agree to forfeit **\$150.00** of the security deposit to the Landlord to apply towards expenses of re-renting the premises. The out going tenant is only released when a new lease has been signed, and keys returned to Landlord. Only one tenant at a time is allowed to vacate the premises prior to the lease term.
- 3. Utilities:** In addition to the rent, Lessee shall pay all utilities charged against the property with the exception of the following, which will be furnished by the Landlord: **water, sewer, and garbage**.
- 4. Sublet:** Lessee shall not sublet the premises nor assign this lease or any part thereof without the prior written consent of the Landlord. The Landlord must approve all roommate changes.
- 5. Lessee's Obligations:** Lessee shall:
  - (a) Keep the premises in a clean and sanitary condition.
  - (b) Properly dispose of rubbish, garbage and waste in a clean and sanitary manner at reasonable and regular intervals and to assume all costs of extermination and fumigation for infestation caused by Lessee.
  - (c) Properly use and operate all electrical, heating, plumbing and other fixtures and appliances.
  - (d) Not intentionally or negligently destroy, deface, impair or remove any of the premises, facilities, equipment, locksets, appliances and fixtures, nor to permit any member of his family, invitee, licensee or person acting under his control to do so, the tenants shall be responsible for any glass breakage.
  - (e) Not to permit a nuisance or common waste.
- 6. Purpose:** The premises shall not be used for any purpose other than as a residence for \_\_\_\_\_ persons. Any guests remaining longer than **four** days per month will no longer be considered a guest and will be ordered to vacate said premises and a **\$100.00** fine will assessed to existing tenants per instance and/or additional person will be added to lease and the monthly rent amount will adjust accordingly.
- 7. Alterations:** Lessee shall not paint or make any alterations to the premises without the prior written consent of Landlord.
- 8. Apartment Rules and regulations:** Lessee will comply with the apartment regulations of the landlord, a copy of which is attached hereto. Such apartment rules and regulations may be amended upon thirty days prior written notice to Lessee.
- 9. Premises:** Lessee shall keep said premises in a clean and sanitary condition and upon termination of this occupancy, surrender the keys thereof and vacate said premises in as good order and condition they are now in, excepting the reasonable wear and tear thereof. Lessee shall maintain the premises in substantial conformance with all applicable provisions of municipal, county and state codes states, ordinances and regulations governing maintenance or operation of such premises.

**10. Leaser's Obligations:** Lesser shall:

- (a) Immediately notify Tenant of any changes as to the persons or address of the landlord.
- (b) Maintain all structural components in good repair.
- (c) Keep common areas reasonably clean and safe from defects.
- (d) Provide and maintain appropriate receptacles in common areas for the removal of garbage incidental to the occupancy and arrange for the regular and reasonable removal thereof.
- (e) Maintain all electrical, plumbing, heating and other facilities and appliances supplied by him in reasonable good working order.

**11. Access:** Landlord reserves the right to access the premises for the purposes of:

- (a) Inspection
- (b) Repairs, alterations or improvements
- (c) To supply services
- (d) To exhibit or display the premises to prospective or actual purchasers, mortgagees, tenants, or workmen.

**12. Surrender of Premises:** In the event of default in payment of any installment of rent or the expiration of said term of this Lease. Lessee will quit and surrender the said premises to Landlord and pay all tenants obligations for the remainder of the Lease term.

**13. Cost and Attorney's Fees:** If by reason of default or breach on the part of either party in the performance of any of the provisions of this agreement, a legal action is instituted, the losing part agrees to pay all reasonable costs and attorney's fees in connection therewith. It is agreed that the venue of any legal action brought under the terms of this agreement will be the county in which the premises are situated.

**14. Security and Damage Deposit:** The Lessee has deposited the sums of \$ \_\_\_\_\_ as security And damage deposit, receipt of which is hereby acknowledged, which sum shall be deposited by Landlord in a trust account with **Chase Bank**, at the **Ellensburg** branch, whose address is **201 South Water Street**. Interest on the deposit shall belong to the Landlord. All or a portion of such deposit may be retained by Landlord and a refund of any portion of such deposit is condition as follows:

- (a) Lessee shall fully perform obligations hereunder and those pursuant to Chapter 59.18 Revised Code of Washington, or as such may be subsequently amended.
- (b) Lessee shall occupy said premises for the term agreed to above.
- (c) Lessee shall clean; repair and restore said residence and return the same to Landlord in its initial condition, except for reasonable wear and tear, upon termination of this tenancy and vacation of residence. A specific statement describing the condition of the premises at commencement of the tenancy is attached hereto.
- (d) Lessee shall surrender to Landlord the unit and keys to premises by **1:00 pm** on the last day of lease date. Any refund from deposit as by itemized statement shown to be due to Lessee, shall be returned to Lessee within fourteen days after termination of this tenancy and vacation of the premises.
- (e) Tenant(s) has deposited the sum of \$ \_\_\_\_\_ towards last months rent.

**15. Non-Refundable Fees:** The sum of \$ \_\_\_\_\_ is to be retained by the Landlord as a non-refundable administration fee.

**16. Additional Terms:** the tenant shall comply with the rules and regulations of this unit and are made a part of this agreement by reference as described on the following attached addendum hereto.

I have read and fully understand the above contract.

\_\_\_\_\_  
Landlord

\_\_\_\_\_  
Tenant Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Tenant Date

\_\_\_\_\_  
Address

\_\_\_\_\_  
Tenant Date

\_\_\_\_\_  
City State Zip Code

\_\_\_\_\_  
Tenant Date

\_\_\_\_\_  
Phone

